

## TEWIN PARISH COUNCIL

### Minutes of the Parish Council meeting held on Monday 8<sup>th</sup> May 2006 in Tewin Memorial Hall at 7.45pm

**PRESENT:** Cllrs K.Lawson (Chairman), K.St Pier, B. Evans, A.Hill, M.Howe, D.Howson, D.Lloyd and S.Stott (from 9.35pm).

In attendance: Mrs C.McFarlane (Clerk), East Herts District Councillors M. McMullen.

#### ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr K.Lawson was elected as Chairman unanimously, proposed by Cllr A.Hill and seconded by Cllr B.Evans. A Declaration of Acceptance of Office was signed.

Cllr K St Pier was elected as Vice Chairman unanimously, proposed by Cllr D.Howson and seconded by Cllr A.Hill.

**2. APOLOGIES FOR ABSENCE WERE RECEIVED** from Cllr L.Haysey and from Cllr S Stott for lateness due to a previous meeting.

#### 3. CONFIRMATION OF REPRESENTATIVES TO OUTSIDE BODIES AND SPECIAL RESPONSIBILITIES

Tewin Cowper Endowed – Mr J.Burton (until June when the new governing document comes into force)

Tewin Charities Trustees – Cllr D.Howson and Mr R.Temple

Tewin Memorial Hall - Cllr D.Howson

Parish Paths Partnership - Cllr K.St Pier

Transport - Cllr K.Lawson

Pavilion Liaison Officer - Cllr D.Howson replacing Cllr M.Howe

Tewin Society Liaison - Cllr K St.Pier

Tewin Website - Cllr S.Stott

#### New additions:

Parish Plan - Cllr S.Stott

Locality Policing - Cllr D.Lloyd replacing Cllr D.Howson

**4. MINUTES OF THE PREVIOUS MEETING** held 3<sup>rd</sup> April 2006 were amended, agreed and signed by the Chairman. The Chairman also signed the minutes of the Annual Parish Meeting held on 3<sup>rd</sup> April 2006.

#### 5. MATTERS ARISING

Nothing to report.

#### 6. FINANCE

**Accounts for Payment** - In accordance with the Council's Financial Regulations the schedule of payments amounting to £2064.57 was approved by the Council.

**Insurance** - The Council accepted the new insurance quotation of £1464.71, which was £12 under budget and only £75 more than the previous year.

**Donation Towards Parish News** – The Parish Council agreed to increase their donation from £100 pa to £120pa.

#### 7. PLANNING

##### Planning Applications Received

3/06/0668/LB/GH – The Old Rectory, Churchfield Road, Tewin – Various internal alterations and reinstate side door (Listed Building) – TPC No Obj

3/06/0689/FP/GH – 29 Upper Green Road, Tewin – First floor rear extension. Part single storey rear extension. Conversion of garage to habitable room. Pitched roof canopy over existing flat roof and new bay window – TPC No Obj but noted lack of site plan

#### **Planning Decisions Received from EHDC**

3/06/0360/FP & 3/06/0361/LB – Plume of Feathers, 57 upper Green, Tewin – Single Storey rear extension with associated fire escape stairs, decking, handrail, terrace & pergola, internal alterations. Withdrawn

3/06/0372/FP – 9 Godfries Close, Tewin – Single storey side extension – TPC No Obj – EHC Granted

3/06/0442/FP – 10 Harwood Close, Tewin – Front Porch – TPC No Obj – EHC Granted

3/06/0279/FP – Quisty Birches, Tewin close, Tewin – Two storey front & side extensions, alterations and refurbishment of existing detached house – TPC No Obj – EHC Granted

#### **Enforcement Issues**

Untaxed Vehicle nr Old School House – The Parish Council agreed that the police and Herts County Council should be notified as well as the DVLA again.

Shed In Field Adjacent to St Peters Church. - Nothing to report.

#### **Conservation Area Character Statement**

Cllr K St Pier has completed this newsletter and it will be delivered to residents in due course.

### **8. HIGHWAYS**

On Thursday 20<sup>th</sup> April Mr I. Williams and some members of the Parish Council met representatives from Highways to discuss flooding on Churchfield Road. It was agreed that the cause of the flooding is a large amount of water flowing from Dawley Woods down the Bridleway collecting silt which and blocks the large gully's put in by Highways in Margery Lane. Highways advised that a solution would be to put in some cut ins along BOAT 1 leading into natural ditches on the Common Land bordering the BOAT. A quote of £200 was obtained from Kirkham Contracting for the work.

The Parish Council agreed that the Footpaths Officer should be contacted and Cllr A.Hill agreed to investigate an alternative to the cut ins.

The Parish Council agreed that other works on the field adjacent to Churchfield Road should not be agreed until further correspondence with Highways.

Highways will commence drainage works on Queen Hoo Lane and Tewin Hill on 5<sup>th</sup> June for several weeks and will be followed by works on Bramfield Road to enclose the ditch.

### **9. RISK ASSESSMENT**

The Risk Assessment was completed on 21.4.06 and 27.4.06 and a list of works necessary has been compiled. The Parish Council agreed to obtain quotes for the works.

### **10. PAVILION**

The proposal for refurbishment of the Pavilion was put to the Tennis Club and they agreed to go back to their members for their opinion. The Tennis Club, the Cricket Club and the Parish Council agreed to meet again on 24<sup>th</sup> May 2006 to discuss progress.

### **11. PLAYGROUND**

The Parish Council and Tewin Cowper School agree that a playground in the school grounds is not viable.

The Parish Council agreed to look for a site at Upper Green and research funding available.

### **12. BARN THEATRE TOUR**

Unfortunately despite 11 people booking up for the tour only 2 turned up.

Cllr B.Evans has found that there is a play scheme available to parents for children in the holidays. The closest is Watton at Stone where children can be booked in for a morning, afternoon or all day for minimal cost.

### **13. CORRESPONDENCE**

**St Peter's Church Accounts for Year ending 31.12.05** – These will be circulated.

**Local Development Framework workshop** – Details of this were passed to Cllr S.Stott for the Parish Plan Committee.

**Memorial Seat for Weston Marchant Nr Pond on Upper Green** – Cllr S.Stott is in the process of arranging this. The Parish Council had no preference as to the type of seat.

### **14. PARISH PATHS PARTNERSHIP**

**Easy Access Route** - The green plastic matting has been tacked down again and has been reported to the Rights of Way Officer. It will be monitored over the short term.

**New Definitive Map of Rights of Way** – The Clerk was asked to obtain 2 copies.

### **15. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin School** – Nothing to report.

**Tewin Charities Trustees** – The next meeting is on 16.5.06.

**Tewin Memorial Hall** – Nothing to report

**Tewin Website** – Nothing to report.

**Parish Plan** – The next meeting is on 18.5.06

**Locality Policing** – Cllr D.Howson attended a meeting and reported that the village is still suffering from motorcycle nuisance.

### **16. DATE OF NEXT MEETING**

The next meeting will be on Monday 5<sup>th</sup> June 2006 in Tewin Memorial Hall at 7.45pm.

As there was no further business the meeting was closed at 11pm.

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APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS Mar 06

Fault line: 01438 737321

District Team: 01992 526900

Assistant District Manager: Raj Goutham

Assistant Engineer: Ian Bishop (last meeting 15.4.05, 23.2.06)

Three Valleys Water 0845-7823333 (fault/leak reporting)

Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	ACTION
1	<b>Flooding</b> at junction of Margery Lane with Churchfield Rd. Drainage ditch along Margery Lane & gullies have been cleared regularly and silt up again rapidly.	Quote obtained for cut ins. TPC investigating alternative
2	<b>Flooding</b> - School Lane – Flooding across road up 2 driveways on 8.5.06	Reported to Highways
3	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	IB Noted
4	<b>Kerbing</b> – Two loose kerb stones on drive opposite Tewin Stores	IB noted
5	<b>Trees</b> – Dead trees on Churchfield Rd on Mr Sheriff's land	Written to Cemex awaiting a response
6	<b>Ownership</b> – Clarify ownership of access road off Godfries Close	
7	<b>Signs</b> Heavy Vehicles signs on Hertford Rd Tewin Sign at Hollybushes – broken	Ordered
8	<b>Line Markings</b> – Most done some missed such as School Lane	
9	<b>Flooding</b> - outside 12/14 Hertford Road.	
10	<b>Resurfacing</b> – Queen Hoo Lane tarmac is breaking up.	Planned for June 5th
11	<b>Bollard needs repairing Grass Warren/Cannons Meadow</b>	Reported on Fault Line

Please be aware that Highways have a very limited budget and have to prioritise all work.